

West Berkshire Youth Council

Code of Conduct

(Initial Draft – August 2025)

As a member of West Berkshire Youth Council (WBYC), you are expected to:

- Represent the views of the young people of West Berkshire.
- Promote equality for all young people through WBYC activity.
- Commit to attending at least 75% of formal WBYC meetings.
- Send apologies to the Chairperson or Youth Engagement Worker when you are unable to attend formal meetings of WBYC. If you are absent for three meetings in a row, you may be asked to step down from WBYC.
- Treat everyone with courtesy and respect.
- Ensure you do not use your WBYC membership to the support, endorse or benefit any political party.

You must not:

- Engage in bullying or intimidating behaviour.
- Use inappropriate language, say things or act in any manner that others may find offensive when acting in your capacity as Youth Councillor.
- Be under the influence of alcohol or illegal drugs at any WBYC meetings or events.
- Use your position as Youth Councillor to seek or accept preferential treatment.
- Disclose any confidential information unless given express permission to do so.

At meetings:

- Mobile phones should be on silent and put away.
- Raise your hand when you wish to speak and wait for the Chairperson to indicate that it is your turn – do not interrupt others when they are speaking.
- Remember that everyone's opinion is valid and should be respected

- Please listen to all points of view before finalising your decision
- Support and help all members to feel included and participate in meetings.

Please sign below and hand it back to the Youth Engagement Worker to show that you have read the Code of Conduct and agree to observe the principles set out within it.

I (name)

agree to abide by the Youth Council's Code of Conduct, as set out above.

Signed: Date: